



Position: Staying Strong (Aftercare) Program Manager

Status: Full-Time Introductory Period: 90 Days

Benefits for Full-Time: Medical, Vision, Dental, and Life Insurance; Voluntary Benefits, and a 403B Retirement plan.

Purpose:

The Staying Strong Program Manager is responsible for overseeing Youth Emerging Stronger (YES)'s Staying Strong Program, which provides aftercare stabilization services and resources to all youth who transition from YES's Residential Program into community-based housing. Delivering on YES's 5-year commitment to every youth served, the Program Manager is a key agency liaison for youth as they attain and sustain long-term and permanent housing. While ensuring youth's ongoing access to their YES case management team, which includes mental health therapists and education and employment specialists, the Program Manager also creates the community linkages that facilitate youth's effective use of housing and social services resources. In addition to supporting youth's efforts as they apply for independent living programs, permanent housing, or subsidized housing programs, the Program Manager oversees the development and delivery of program events that create community, peer support, and resource-sharing between and among the youth who have transitioned from YES housing.

The Staying Strong Program Manager will ensure that all services are provided in accordance with the YES Mission Statement, Value Statement, Code of Conduct and YES' Policies and Procedures.

Job Duties and Responsibilities:

- Oversees the planning, implementation, evaluation, and ongoing development of the Staying Strong Program, including curriculum and activities.
- Develops and implements program plans with desired outcomes; supervises delivery of program services and ensures quality and quantity of programs.
- Supervises and works closely with the Staying Strong Case Manager to create individualized transition and stabilization plans that ensure continued support as youth develop their housing plans and maintain their housing goals.
- In consultation with the Time Limited Subsidy, Access Centers, Los Angeles Homeless Services Authority, Hollywood Homeless Youth Partnership, the youth's assigned case manager, and the youth themselves, the manager serves as lead housing navigator and

determines housing barriers, preferences, needs, and goals to ensure all youth transition from YES's Residential Program to safe, stable community-based housing.

- Provides ongoing support, crisis intervention and housing stability support and resource referrals as needed.
- Maintains relationships with engaged property managers/owners and establishes new relationships with those interested in providing housing for formerly unhoused youth.
- Reviews and monitors all program paperwork, end-of-month reports and statistics as required; prepares and ensures the accuracy of statistical and other routine reports on a regular basis; provides program information for grants and contracts as required and requested.
- Accepts on-call status as needed to: assist staff in handling crisis situations; intervene personally as needed (PET team, police, etc.); and fill shifts through designated scheduling programs on the occasion of time off, call-outs and emergency shifts.
- Completes and submits special incident reports (SIRs) for clients as applicable and as needed per the SIR guidelines and data collection protocols.
- Other duties as assigned.

Qualifications:

- Master's in a related field required.
- Prior experience working with vulnerable youth and young adults in numerous settings as related to this field.
- Familiarity with current housing market information, housing trends and available affordable housing resources.
- Ability to effectively manage crisis intervention in situations involving youth's behavioral and emotional challenges.
- Ability to multi-task, prioritize, and respond to multiple needs.
- Must be available for certain emergency situations.
- Must possess professionalism, leadership and clinical insight.

Certificates/Licenses: Valid CA Driver's License (must pass insurance underwrites)

Disclaimer: The preceding job description has been designed to indicate the general nature and level of work performed by employees within this job. It is not designed to contain or be interpreted as an exhaustive or comprehensive list of all possible job responsibilities, tasks, and qualifications required of employees to this job. Youth Emerging Stronger is an Equal Opportunity Employer.